

The Core Program 2024-2025

Core Registration Information and Procedures

Information

Before registering your student for classes in the Core Program, please read the information found on our website, www.thecoreprogram.org, and carefully consider which classes will best suit your student's needs. Questions pertaining to individual courses should be directed to the instructor via his or her email address. General questions may be directed to Core at thecoreprogram.ky@gmail.com.

Core Registration for the 2024-2025 academic year will take place on Wednesday, April 24, 2024, at Broadway Baptist Church, on the corner of Pasadena and Harrodsburg Roads. Families register all of their students at the same time according to last names. Students are placed in classes following registration and a confirmation schedule is sent in the mail within one week. Students who are placed on waiting lists are contacted promptly and given the opportunity to make different selections or have their tuition checks returned.

The registration schedule follows:

8:15 am	Returning Core families with last names that begin with A - F
9:00 am	Returning Core families with last names that begin with G - L
9:45 am	Returning Core families with last names that begin with M - R
10:30 am	Returning Core families with last names that begin with S - Z
1:00 pm	New Core families with last names that begin with A - H
1:30 pm	New Core families with last names that begin with I - P
2:00 pm	New Core families with last names that begin with Q - Z

Returning families are those who have been enrolled in Core classes or have participated in BU Programs. Please explain your family's status on the Registration Form.

Assessments for math, English, and upper-level science courses are offered on Wednesday, April 17. Students who have not previously taken a math or English course at Core are required to complete an assessment. Writing Workshop and Reading Workshop are exceptions and do not require an assessment. Those who have not taken Geometry at Core are required to complete an assessment for entrance into Chemistry and Physics. Further details about assessments are on the website, including required assessment documents.

Please note the age-limit restrictions for the Core Program as well as for individual courses. Students born after October 1, 2010, may only register for math classes and the reading and writing workshops and are not permitted in study halls or lunch. Age requirements for specific courses are stated in the course descriptions.

Four specific forms are required to register for core classes. Download them from the website, fill them out completely, and bring them to Registration on Wednesday, April 24, along with the \$75 non-refundable Core Registration Fee in the form of a check made out to Core. Please write separate checks for each student, including the student's name on the memo line.

First semester tuition is also required for each class that you register for. This should be in the form of a check made out to each instructor, including the student's name and class on the memo line. See the Core Tuition Fee Sheet on the Registration Information page of the website for specific amounts. These payments are not refundable.

Second semester tuition checks will be hand-delivered directly to instructors during the first week of classes in August along with annual study hall fees, paid directly to the onsite manager. Copy and supply fees are listed along with teaching materials on the official Core Text and Supply List which will be posted on the Core website by the end of June. Costs associated with these materials are *not* included in tuition fees or in the Late Registration Fee.

April registration is reserved specifically for those who have homeschooled before. Students new to homeschooling may register for classes at Late Registration on July 25.

Parents/legal guardians of new students must be present at registration. Parents/legal guardians of returning students may send registration forms and deposits with a proxy of your choosing if you are unable to be present at your designated time.

Procedures

1. Read the information on the website, **www.thecoreprogram.org**, and choose classes.
2. If you are new to math or English classes at Core, plan to attend assessments at Broadway Baptist on Wednesday, April 17, at 1:00 pm. Students enrolling in Chemistry or Physics, who have not completed Geometry at Core, will also assess at this time. Download and complete the appropriate assessment form and bring it with you.
3. For registration, download and complete these 4 forms from the Registration page:
Registration Form
Class Selection Form
Student / Parent Commitments
Medical Information and Liability Release Form
4. Write a separate check for each student registering, payable to **Core**, in the amount of \$75.00. **This is a nonrefundable registration fee.** Write one student's name on the memo line of each check. We are unable to accept checks with combined payments for siblings. **Please do not staple your checks and forms together.**
5. Prepare first semester tuition checks for each course your child is registering for. Write a check to each instructor and include the student's name and class on the memo line. For a list of core tuition fees, go to the Registration Information page of the website and download the Core Tuition Fee Sheet. **Tuition is non-refundable.**
6. Come prepared to register with your completed forms and payments at the time designated for your family. You will leave with a tentative class schedule based upon your requests. A confirmed class schedule will arrive in the mail within 1 week. (If you do not get into a class, you will be contacted to see if you wish to make a different selection or remain on the waiting list for the class you originally chose).
7. If you decide to add a class following April Registration, come to Late Registration on July 25; no changes will be made by email or phone. Students who previously registered in April will not be charged a late registration fee.

Late Registration

Late registration will be July 25, 2024, at Broadway Baptist Church on the corner of Pasadena and Harrodsburg Roads. Late Assessments for math and English classes will be administered on July 18. Students enrolling in Chemistry or Physics who have not completed Geometry at Core will also be required to assess. Assessment and Registration times will be posted on the website in May. **The non-refundable Late Registration Fee is \$100 per student.**

Texts and Supplies

Texts are purchased over the summer. Copy and Supply Fees are delivered directly to instructors on the first day of class in August. These costs are outlined in the Core Text and Supply List that is posted on the website in June. The cost of these materials is not included in the registration fee or the course tuition.

Second Semester Tuition

Second semester tuition checks are delivered directly to instructors on the first day of class in August. These checks should be written to each instructor and include the student's name and class on the memo line. Study hall fees for the entire year are paid directly to the onsite manager during the first week of classes. For a list of core tuition fees, download the **Core Tuition Fee Sheet** from the Registration Information page of the website.

**Student/Parent Orientation is Monday, August 12 at 7:00 PM.
This is mandatory for all students and at least one parent.**